

Check-in Form

GUEST DETAILS	
Name:	Surname:
Date of Birth:	Place of Birth:
Address:	Country of Residence:
Phone #:	Email:
Passport #:	Place of issue passport:
Occupation:	Purpose of stay:
Physical Address in Tanzania:	
ROOM DETAILS	
Arrival Date:	Departure Date:
Arrival Time:	Departure Time:
INVOICING DETAILS	
Company Name/Name:	Address:
City:	State:
GUEST CONFIRMATION	
Guest Signature:	Guest Signature:
Guest Signature:	
TO BE COMPELETED BY THE HOTEL	
Reception Name:	Room Number:
Signature:	Booking Number: